### **Financial Statements**

### Family Pathways (A Nonprofit Organization) North Branch, Minnesota

For the Years Ended June 30, 2019 and 2018



### Family Pathways Table of Contents June 30, 2019 and 2018

|  | Page No. |
|--|----------|
| Independent Auditor's Report   | 3        |
| Financial Statements   |          |
| Statements of Financial Position   | 6        |
| Statements of Activities   | 7        |
| Statements of Functional Expenses  | 9        |
| Statements of Cash Flows   | 11       |
| Notes to the Financial Statements  | 12       |
| Other Reports  |          |
| Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards | 22       |
| Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance  | 24       |
| Schedule of Expenditures of Federal Awards   | 26       |
| Notes to the Schedule of Expenditures of Federal Awards  | 27       |
| Schedule of Findings and Questioned Costs  | 28       |



#### INDEPENDENT AUDITOR'S REPORT

Board of Directors Family Pathways North Branch, Minnesota

We have audited the accompanying financial statements of Family Pathways (a nonprofit organization), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting polices used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Family Pathways as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Supplementary Information in Relation to the Financial Statements as a Whole

Our audits were conducted for the purpose of forming an opinion on the basic consolidated financial statements taken as a whole. The additional information on pages 22 - 28 and the accompanying schedule of expenditures of federal awards is presented, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2019, on our consideration of the Organization's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's control over financial reporting and compliance.

ABDO, EICK & MEYERS, LLP Minneapolis, Minnesota

lldo Eich & Mayers, LLP

October 24, 2019



FINANCIAL STATEMENTS

#### Family Pathways Statements of Financial Position June 30, 2019 and 2018

|  | 2019              | 2018             |
|--|-------------------|------------------|
| Assets   |                   |                  |
| Current Assets   | <b>A -</b> 00.044 | <b>A</b> 440.000 |
| Cash and cash equivalents  | \$ 563,641        | \$ 440,090       |
| Accounts receivable  | 159,378           | 131,983          |
| Inventory  | 784,616           | 659,499          |
| Prepaids Tatal Compat Assats   | 96,332            | 70,673           |
| Total Current Assets   | 1,603,967         | 1,302,245        |
| Property and Equipment   |                   |                  |
| Land   | 1,465,219         | 1,465,219        |
| Building and improvements  | 9,163,942         | 9,179,992        |
| Equipment, fixtures, and vehicles  | 614,929           | 445,110          |
| Total Property and Equipment   | 11,244,090        | 11,090,321       |
| Less: Accumulated Depreciation   | (2,840,983)       | (2,495,739)      |
| Total Property and Equipment, Net  | 8,403,107         | 8,594,582        |
| Other Assets   |                   |                  |
| Security deposits  | 15,182            | 14,982           |
| Cash held for restricted purposes  | 50,000            | 50,000           |
| Total Other Assets   | 65,182            | 64,982           |
| Total Assets   | \$ 10,072,256     | \$ 9,961,809     |
| Liabilities and Net Assets   |                   |                  |
| Liabilities  |                   |                  |
| Current Liabilities  |                   |                  |
| Accounts payable   | \$ 72,715         | \$ 81,367        |
| Accrued salaries and vacation  | 303,421           | 253,871          |
| Accrued payroll taxes  | 14,984            | 47,760           |
| Accrued interest   | 7,629             | 16,867           |
| Other accrued expenses   | 21,375            | 30,514           |
| Capital lease liability, current   | 34,003            | -                |
| Mortgages and bonds payable, current   | 389,730           | 383,034          |
| Total Current Liabilities  | 843,857           | 813,413          |
| A1   |                   |                  |
| Noncurrent Liabilities  Martagaga and banda navable, paneutrent, not of deferred financing |                   |                  |
| Mortgages and bonds payable - noncurrent, net of deferred financing                        | E 004 040         | E 440 44E        |
| costs of \$168,396 and \$182,478, respectively   | 5,031,318         | 5,413,445        |
| Tenant security deposits   | 2,362             | 2,062            |
| Capital lease liability, noncurrent  | 67,042            |                  |
| Total Noncurrent Liabilities   | 5,100,722         | 5,415,507        |
| Total Liabilities  | 5,944,579         | 6,228,920        |
| Net Assets   |                   |                  |
| Without donor restrictions   | 4,002,677         | 3,672,889        |
| With donor restrictions  | 125,000           | 60,000           |
| Total Net Assets   | 4,127,677         | 3,732,889        |
| Total Liabilities and Net Assets   | \$ 10,072,256     | \$ 9,961,809     |

### Family Pathways Statements of Activities

For the Years Ended June 30, 2019 and 2018

|                                       | 2019          |              |              |  |
|---------------------------------------|---------------|--------------|--------------|--|
|                                       | Without Donor | With Donor   |              |  |
|                                       | Restrictions  | Restrictions | Total        |  |
| Revenue and Other Support             |               |              |              |  |
| Revenue                               |               | •            |              |  |
| Thrift store sales                    | \$ 5,229,983  | \$ -         | \$ 5,229,983 |  |
| Recycling revenue                     | 303,610       | -            | 303,610      |  |
| Service revenue                       | 37,312        | -            | 37,312       |  |
| Rental income                         | 59,777        | -            | 59,777       |  |
| Interest income                       | 1,222         | -            | 1,222        |  |
| Change in value of swap               | 453           | -            | 453          |  |
| Other income                          | 11,918        |              | 11,918       |  |
| Total Revenue                         | 5,644,275     |              | 5,644,275    |  |
| Support                               |               |              |              |  |
| Grants                                | 952,494       | -            | 952,494      |  |
| Contributions - monetary              | 1,292,066     | 65,000       | 1,357,066    |  |
| Contributions - food                  | 3,267,492     | -            | 3,267,492    |  |
| Net assets released from restrictions | -             | -            | -            |  |
| Total Support                         | 5,512,052     | 65,000       | 5,577,052    |  |
| Total Revenue and Other Support       | 11,156,327    | 65,000       | 11,221,327   |  |
| Expenses                              |               |              |              |  |
| Program Services                      |               |              |              |  |
| Thrift store expenses                 | 3,647,437     | -            | 3,647,437    |  |
| Basic life services                   | 4,047,449     | -            | 4,047,449    |  |
| Refuge network                        | 987,986       | -            | 987,986      |  |
| Senior services                       | 477,147       | -            | 477,147      |  |
| Youth services                        | 237,928       | -            | 237,928      |  |
| Total Program Services                | 9,397,947     |              | 9,397,947    |  |
| Support Services                      |               |              |              |  |
| Management and general                | 1,153,049     | _            | 1,153,049    |  |
| Fundraising                           | 275,543       | _            | 275,543      |  |
| Total Support Services                | 1,428,592     | _            | 1,428,592    |  |
| Total Expenses                        | 10,826,539    |              | 10,826,539   |  |
| Change in Net Assets                  | 329,788       | 65,000       | 394,788      |  |
| Net Assets, Beginning                 | 3,672,889     | 60,000       | 3,732,889    |  |
| Net Assets, Ending                    | \$ 4,002,677  | \$ 125,000   | \$ 4,127,677 |  |

# Family Pathways Statements of Activities (Continued) For the Years Ended June 30, 2019 and 2018

|                                       | 2018          |              |              |  |  |
|---------------------------------------|---------------|--------------|--------------|--|--|
|                                       | Without Donor |              |              |  |  |
|                                       | Restrictions  | Restrictions | Total        |  |  |
| Revenue and Other Support             |               |              |              |  |  |
| Revenue                               |               |              |              |  |  |
| Thrift store sales                    | \$ 4,985,112  | \$ -         | \$ 4,985,112 |  |  |
| Recycling revenue                     | 292,573       | -            | 292,573      |  |  |
| Service revenue                       | 143,967       | -            | 143,967      |  |  |
| Rental income                         | 60,484        | -            | 60,484       |  |  |
| Interest income                       | 883           | -            | 883          |  |  |
| Change in value of swap               | (9,923)       | -            | (9,923)      |  |  |
| Other income                          | 6,305         | -            | 6,305        |  |  |
| Total Revenue                         | 5,479,401     |              | 5,479,401    |  |  |
| Support                               |               |              |              |  |  |
| Grants                                | 886,390       | -            | 886,390      |  |  |
| Contributions - monetary              | 1,265,815     | 10,000       | 1,275,815    |  |  |
| Contributions - food                  | 2,502,713     | -            | 2,502,713    |  |  |
| Net assets released from restrictions | 100,249       | (100,249)    | -            |  |  |
| Total Support                         | 4,755,167     | (90,249)     | 4,664,918    |  |  |
| Total Revenue and Other Support       | 10,234,568    | (90,249)     | 10,144,319   |  |  |
| Expenses                              |               |              |              |  |  |
| Program Services                      |               |              |              |  |  |
| Thrift store expenses                 | 3,673,344     | -            | 3,673,344    |  |  |
| Basic life services                   | 3,386,642     | -            | 3,386,642    |  |  |
| Refuge network                        | 1,003,968     | -            | 1,003,968    |  |  |
| Senior services                       | 477,158       | -            | 477,158      |  |  |
| Youth services                        | 289,253       | -            | 289,253      |  |  |
| Total Program Services                | 8,830,365     |              | 8,830,365    |  |  |
| Support Services                      |               |              |              |  |  |
| Management and general                | 712,997       | -            | 712,997      |  |  |
| Fundraising                           | 287,134       | _            | 287,134      |  |  |
| Total Support Services                | 1,000,131     |              | 1,000,131    |  |  |
| Total Expenses                        | 9,830,496     |              | 9,830,496    |  |  |
| Change in Net Assets                  | 404,072       | (90,249)     | 313,823      |  |  |
| Net Assets, Beginning                 | 3,268,817     | 150,249      | 3,419,066    |  |  |
| Net Assets, Ending                    | \$ 3,672,889  | \$ 60,000    | \$ 3,732,889 |  |  |

#### Family Pathways Statements of Functional Expenses For the Year Ended June 30, 2019

|                                     |                              |                        | Program           | Services           |                   |                              |                              | Support Services | •                            |                    |
|-------------------------------------|------------------------------|------------------------|-------------------|--------------------|-------------------|------------------------------|------------------------------|------------------|------------------------------|--------------------|
|                                     | Thrift Store<br>Expenses     | Basic Life<br>Services | Refuge<br>Network | Senior<br>Services | Youth<br>Services | Total<br>Program<br>Services | Management<br>and<br>General | Fundraising      | Total<br>Support<br>Services | Total<br>Expenses  |
| Personnel Costs                     | <b>A B B B B B B B B B B</b> |                        |                   | A                  |                   |                              |                              |                  |                              | <b>A</b> 4 000 400 |
| Salaries                            | \$ 2,085,362                 | \$ 443,817             | \$ 666,971        | \$ 327,857         | \$ 91,108         | \$ 3,615,115                 | \$ 515,135                   | \$ 132,236       | \$ 647,371                   | \$ 4,262,486       |
| Payroll taxes                       | 154,762                      | 31,567                 | 50,385            | 24,100             | 6,840             | 267,654                      | 63,214                       | 10,163           | 73,377                       | 341,031            |
| Employee benefits                   | 134,800                      | 44,783                 | 41,897            | 23,776             | 7,387             | 252,643                      | 82,523                       | 1,793            | 84,316                       | 336,959            |
| Total Personnel Costs               | 2,374,924                    | 520,167                | 759,253           | 375,733            | 105,335           | 4,135,412                    | 660,872                      | 144,192          | 805,064                      | 4,940,476          |
| Expenses                            |                              |                        |                   |                    |                   |                              |                              |                  |                              |                    |
| Food distributed - purchased        | -                            | 294,355                | 8,982             | -                  | 3,042             | 306,379                      | -                            | 7,043            | 7,043                        | 313,422            |
| Food distributed - donated          | -                            | 3,019,051              | 92,124            | -                  | 31,200            | 3,142,375                    | -                            | -                | -                            | 3,142,375          |
| Insurance                           | 93,421                       | 31,157                 | 16,086            | 5,789              | 10,855            | 157,308                      | 4,405                        | 2,514            | 6,919                        | 164,227            |
| Interest                            | -                            | -                      | -                 | -                  | -                 | -                            | 200,867                      | -                | 200,867                      | 200,867            |
| Maintenance and repairs             | 68,688                       | 14,224                 | 3,200             | 2,800              | 8,537             | 97,449                       | 14,557                       | -                | 14,557                       | 112,006            |
| Marketing and public awareness      | 100,972                      | -                      | 768               | 6,752              | 32                | 108,524                      | 650                          | 8,319            | 8,969                        | 117,493            |
| Meals, travel and entertainment     | 9,861                        | 26,846                 | 31,713            | 30,161             | 4,437             | 103,018                      | 11,044                       | 6,628            | 17,672                       | 120,690            |
| Office                              | 186                          | -                      | 1,842             | 872                | 560               | 3,460                        | 4,658                        | 24,496           | 29,154                       | 32,614             |
| Postage                             | 4                            | 367                    | 145               | 567                | 128               | 1,211                        | 6,555                        | 5,742            | 12,297                       | 13,508             |
| Processing fees                     | 92,966                       | -                      | -                 | -                  | -                 | 92,966                       | 12,431                       | 7,093            | 19,524                       | 112,490            |
| Professional services               | 2,319                        | 3,626                  | 7,841             | 2,786              | 1,899             | 18,471                       | 121,894                      | 50,531           | 172,425                      | 190,896            |
| Program supplies                    | 65,892                       | 2,008                  | 11,483            | 10,332             | 3,100             | 92,815                       | 18,935                       | 8,954            | 27,889                       | 120,704            |
| Rent                                | 177,381                      | 6                      | -                 | -                  | -                 | 177,387                      | -                            | -                | -                            | 177,387            |
| Small equipment, leases and rentals | 16,100                       | 21,486                 | 4,721             | 4,763              | 2,863             | 49,933                       | 6,033                        | 3,105            | 9,138                        | 59,071             |
| Staff development                   | 6,569                        | 2,483                  | 3,483             | 5,325              | 386               | 18,246                       | 3,506                        | 2,502            | 6,008                        | 24,254             |
| Storage and transportation          | 109,014                      | 9,762                  | 4,093             | 76                 | 473               | 123,418                      | 6,074                        | 36               | 6,110                        | 129,528            |
| Telephone/communications/IT         | 26,077                       | 11,111                 | 18,242            | 10,403             | 2,632             | 68,465                       | 23,107                       | 1,841            | 24,948                       | 93,413             |
| Trash                               | 103,865                      | 18,857                 | 4,986             | 4,317              | 12,975            | 145,000                      | 5,655                        | 529              | 6,184                        | 151,184            |
| Utilities                           | 165,173                      | 29,988                 | 7,930             | 6,866              | 20,622            | 230,579                      | 33,270                       | 841              | 34,111                       | 264,690            |
| Total Expenses Before Depreciation  | 3,413,412                    | 4,005,494              | 976,892           | 467,542            | 209,076           | 9,072,416                    | 1,134,513                    | 274,366          | 1,408,879                    | 10,481,295         |
| Depreciation                        | 234,025                      | 41,955                 | 11,094            | 9,605              | 28,852            | 325,531                      | 18,536                       | 1,177            | 19,713                       | 345,244            |
| Total Expenses                      | \$ 3,647,437                 | \$ 4,047,449           | \$ 987,986        | \$ 477,147         | \$ 237,928        | \$ 9,397,947                 | \$ 1,153,049                 | \$ 275,543       | \$ 1,428,592                 | \$ 10,826,539      |

#### Family Pathways Statements of Functional Expenses (Continued) For the Year Ended June 30, 2018

|                                     |                          |                        | Program           | Services           |                   |                              |                              | Support Services |                              |                   |
|-------------------------------------|--------------------------|------------------------|-------------------|--------------------|-------------------|------------------------------|------------------------------|------------------|------------------------------|-------------------|
|                                     | Thrift Store<br>Expenses | Basic Life<br>Services | Refuge<br>Network | Senior<br>Services | Youth<br>Services | Total<br>Program<br>Services | Management<br>and<br>General | Fundraising      | Total<br>Support<br>Services | Total<br>Expenses |
| Personnel Costs                     |                          |                        |                   |                    |                   |                              |                              |                  |                              |                   |
| Salaries                            | \$ 1,977,651             | \$ 438,553             | \$ 707,725        | \$ 323,656         | \$ 122,543        | \$ 3,570,128                 | \$ 319,485                   | \$ 113,229       | \$ 432,714                   | \$ 4,002,842      |
| Payroll taxes                       | 150,043                  | 32,265                 | 54,623            | 24,261             | 9,492             | 270,684                      | 4,737                        | 8,857            | 13,594                       | 284,278           |
| Employee benefits                   | 154,633                  | 38,628                 | 46,249            | 25,537             | 10,994            | 276,041                      | 84,209                       | 4,296            | 88,505                       | 364,546           |
| Total Personnel Costs               | 2,282,327                | 509,446                | 808,597           | 373,454            | 143,029           | 4,116,853                    | 408,431                      | 126,382          | 534,813                      | 4,651,666         |
| Expenses                            |                          |                        |                   |                    |                   |                              |                              |                  |                              |                   |
| Food distributed - purchased        | 216                      | 329,437                | 8,075             | 437                | 720               | 338,885                      | -                            | 13,044           | 13,044                       | 351,929           |
| Food distributed - donated          | -                        | 2,293,245              | 56,211            | 3,042              | 5,013             | 2,357,511                    | -                            | -                | -                            | 2,357,511         |
| Insurance                           | 67,364                   | 18,652                 | 13,999            | 622                | 5,342             | 105,979                      | 76,232                       | 475              | 76,707                       | 182,686           |
| Interest                            | 138,343                  | 25,591                 | 6,743             | 5,894              | 17,563            | 194,134                      | 15,919                       | 727              | 16,646                       | 210,780           |
| Maintenance and repairs             | 79,669                   | 14,313                 | 3,785             | 3,277              | 9,843             | 110,887                      | 4,291                        | 407              | 4,698                        | 115,585           |
| Marketing and public awareness      | 106,007                  | 552                    | 556               | 6,308              | -                 | 113,423                      | -                            | 8,551            | 8,551                        | 121,974           |
| Meals, travel and entertainment     | 9,909                    | 30,522                 | 25,040            | 35,578             | 5,413             | 106,462                      | 3,964                        | 5,514            | 9,478                        | 115,940           |
| Office                              | 3,580                    | 4,781                  | 3,804             | 833                | 300               | 13,298                       | 5,612                        | 48,864           | 54,476                       | 67,774            |
| Postage                             | 171                      | 1,189                  | 163               | 275                | 81                | 1,879                        | 7,824                        | 21,577           | 29,401                       | 31,280            |
| Processing fees                     | 95,363                   | 1,672                  | 442               | 383                | 1,150             | 99,010                       | 2,026                        | 7,123            | 9,149                        | 108,159           |
| Professional services               | 2,221                    | 3,585                  | 8,029             | 3,255              | 2,032             | 19,122                       | 99,879                       | 38,772           | 138,651                      | 157,773           |
| Program supplies                    | 84,643                   | 15,336                 | 4,055             | 3,511              | 10,546            | 118,091                      | 4,422                        | 436              | 4,858                        | 122,949           |
| Rent                                | 104,509                  | 17,516                 | 4,632             | 4,010              | 12,046            | 142,713                      | 5,252                        | 498              | 5,750                        | 148,463           |
| Small equipment, leases and rentals | 6,267                    | 11,180                 | 8,840             | 2,621              | 5,980             | 34,888                       | 13,217                       | 10,084           | 23,301                       | 58,189            |
| Staff development                   | 5,630                    | 943                    | 4,263             | 2,683              | 874               | 14,393                       | 13,281                       | 1,304            | 14,585                       | 28,978            |
| Storage and transportation          | 139,548                  | 2,980                  | 2,592             | -                  | 2,010             | 147,130                      | 6,361                        | 9                | 6,370                        | 153,500           |
| Telephone/communications/IT         | 23,793                   | 12,920                 | 19,607            | 9,735              | 3,503             | 69,558                       | 18,473                       | 727              | 19,200                       | 88,758            |
| Trash                               | 87,230                   | 15,837                 | 4,188             | 3,626              | 10,891            | 121,772                      | 4,747                        | 451              | 5,198                        | 126,970           |
| Utilities                           | 187,027                  | 33,956                 | 8,978             | 7,774              | 23,351            | 261,086                      | 10,182                       | 966              | 11,148                       | 272,234           |
| Total Expenses Before Depreciation  | 3,423,817                | 3,343,653              | 992,599           | 467,318            | 259,687           | 8,487,074                    | 700,113                      | 285,911          | 986,024                      | 9,473,098         |
| Depreciation and amortization       | 249,527                  | 42,989                 | 11,369            | 9,840              | 29,566            | 343,291                      | 12,884                       | 1,223            | 14,107                       | 357,398           |
| Total Expenses                      | \$ 3,673,344             | \$ 3,386,642           | \$ 1,003,968      | \$ 477,158         | \$ 289,253        | \$ 8,830,365                 | \$ 712,997                   | \$ 287,134       | \$ 1,000,131                 | \$ 9,830,496      |

### Family Pathways Statements of Cash Flows

### For the Years Ended June 30, 2019 and 2018

|  |    | 2019                  |    | 2018               |  |
|--|----|-----------------------|----|--------------------|--|
| Cash Flows from Operating Activities   | •  |                       | •  |                    |  |
| Change in net assets   | \$ | 394,788               | \$ | 313,823            |  |
| Adjustment to reconcile change in net assets                                       |    |                       |    |                    |  |
| to net cash provided by operating activities:                                      |    | 045 044               |    | 057.000            |  |
| Depreciation   |    | 345,244               |    | 357,398            |  |
| Deferred financing cost interest   |    | 14,082                |    | 17,361             |  |
| Change in value of SWAP  |    | (453)                 |    | 9,923              |  |
| Change in assets: Accounts receivable  |    | (27.205)              |    | 26.051             |  |
|  |    | (27,395)              |    | 36,051             |  |
| Inventory  |    | (125,117)<br>(25,659) |    | (145,203)          |  |
| Prepaids Security deposits   |    | , ,                   |    | (8,163)<br>(6,843) |  |
| · ·  |    | (200)                 |    | (6,643)            |  |
| Change in liabilities:   |    | (0 GEO)               |    | 26,829             |  |
| Accounts payable Accrued salaries and vacation                                     |    | (8,652)<br>49,550     |    | •                  |  |
|  |    | •                     |    | 45,914             |  |
| Accrued payroll taxes Accrued interest   |    | (32,776)              |    | 26,421             |  |
|  |    | (9,238)<br>(9,139)    |    | 2,067              |  |
| Other accrued expenses   |    | (9,139)               |    | (3,781)<br>(300)   |  |
| Tenant security deposits  Net Cash Provided by Operating Activities                |    | 565,335               |    | 671,497            |  |
| Net Cash Provided by Operating Activities  |    | 303,333               | -  | 671,497            |  |
| Cash Flows from Investing Activities   |    |                       |    |                    |  |
| Purchase of property and equipment   |    | (46,942)              |    | (25,609)           |  |
| Net Cash Used by Investing Activities  |    | (46,942)              |    | (25,609)           |  |
| Cash Flows from Financing Activities   |    |                       |    |                    |  |
| Payments on capital lease liability  |    | (5,782)               |    | _                  |  |
| Payments on long-term debt   |    | (389,060)             |    | (390,398)          |  |
| Net Cash Used by Financing Activities  |    | (394,842)             |    | (390,398)          |  |
| Het Gadh Good by Finanding Addivided   |    | (001,012)             |    | (000,000)          |  |
| Increase (Decrease) in Cash and Cash Equivalents                                   |    | 123,551               |    | 255,490            |  |
| Cash and Cash Equivalents, Beginning   |    | 440,090               |    | 184,600            |  |
| Cash and Cash Equivalents, Ending  | \$ | 563,641               | \$ | 440,090            |  |
| Supplemental Disclosures of Cash Flow Information:  Cash paid during the year for: |    |                       |    |                    |  |
| Interest   | \$ | 200,867               | \$ | 210,780            |  |
| Noncash Investing and Financing Activities:  |    |                       |    |                    |  |
| Property purchased with note payable   | \$ |                       | \$ | 77,874             |  |
|  |    |                       |    |                    |  |
| Property financed by capital lease   | \$ | 106,827               | \$ | -                  |  |

#### **Note 1: Summary of Significant Accounting Policies**

#### A. Nature of Activities

Family Pathways (the Organization) is a Minnesota nonprofit corporation whose mission is to work with communities to develop supportive, caring relationships to help people meet their basic needs. The four human service departments (Basic Life, Youth, Senior, and the Refuge Network) provide programs and services to approximately 184,000 residents of Chisago, Pine, Isanti, Kanabec, and Mille Lacs Counties of East Central Minnesota (Region 7E) in addition to the school districts of Forest Lake and Foley, Minnesota and Frederic and St. Croix Falls, Wisconsin. They have been assisting low-income individuals and their families find unique ways of achieving long-term sustainability since incorporation in 1978.

<u>Basic Life Services</u> - The Organization had 11 food shelves at June 30, 2019 in Cambridge, Chisago Lakes, Forest Lake, Hinckley, Mora, North Branch, Onamia, Pine City, and Sandstone, Minnesota, and Frederic and St. Croix Falls, Wisconsin, and a mobile food shelf. The food shelves collect and distribute food and personal items to individuals and families experiencing crisis situations. The trained coordinators work with people to assess immediate needs and develop plans for long-range self-sufficiency while providing professional advocacy and resource referral services.

<u>Youth Services</u> - Youth Services provides multiple programs and technology centers for the area's underserved youth populations. The Circle of Friends (COF) is a peer-mentoring program, designed for special needs children to be included in mainstream activities. Kids First offers school-age youth and adult mentoring relationships on a 1:1 basis. The Youth Enrichment & Technology Centers provide computer labs and homework tutors to assist students with their academic success.

<u>Senior Services</u> - Senior Services assists older adults to remain living independently in their own homes. They conduct inhome assessments, coordinate volunteer visits, and supply respite services to alleviate the strains placed upon caregivers. The volunteers are available to aid clients with routine necessities, such as grocery shopping assistance and transportation to medical appointments. The programs include social respite (adult day centers) for early to mid-stage memory loss clients, and caregiver support groups.

<u>Thrift Stores</u> - The stores strengthen communities by providing livable wages for staff and valuable training for volunteers, while generating ongoing revenues that support Family Pathways programs and services. The stores build ecological awareness in the community by encouraging recycling efforts and promoting the reuse of clothing and household goods.

<u>Refuge Network</u> - The Refuge Network provides support services for people who are currently involved or have been involved in an abusive relationship. The Refuge Network believes that no one deserves to be abused and therefore seeks to bring an end to domestic violence.

#### B. Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles issued by the Financial Accounting Standards Board. For the year ended June 30, 2019, the Organization adopted ASU No. 2016-14, Presentation of Financial Statements of Not-for-Profit Entities, which is intended to improve how a not-for-profit entity classifies its net assets, as well as the information in presents in its financial statements related to liquidity and availability of resources, expenses and investment return, and cash flows. This ASU is applied retrospectively for the year ended June 30, 2018. Net assets, revenues, expenses, gains and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets of the Organization and related changes are classified and reported as follows:

<u>Net Assets Without Donor Restrictions</u> - Net assets that are not subject to donor-imposed stipulations or where donor-imposed stipulations are met in the year of the contribution.

<u>Net Assets With Donor Restrictions</u> - Net assets with donor restrictions are those resources subject to donor imposed restrictions, which will be satisfied by actions of the Organization or passage of time. The Organization had net assets with donor restrictions of \$125,000 and \$60,000 at June 30, 2019 and 2018, respectively.

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### B. Basis of Presentation (Continued)

Revenue is recorded as net assets without donor restrictions or net assets with donor restrictions support, depending on the existence and nature of any donor restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by donor stipulation or by law.

#### C. Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

#### D. Cash and Cash Equivalents

The Organization considers all short-term debt instruments purchased with an initial maturity of three months or less to be cash equivalents. The Organization maintains cash in bank deposit accounts at high credit quality financial institutions. Cash accounts are insured by FDIC. The balances may, at times, exceed federally insured limits. The Organization has not experienced any loss on these accounts and believes it is not exposed to any significant credit risk.

#### E. Accounts Receivable

Accounts receivable consist of amounts due for program services rendered and grants awarded but not yet received. All amounts are expected to be collected within one year. No interest is accrued on accounts receivable. No allowance for uncollectible amounts is considered necessary as of June 30, 2019 and 2018, since management expects all receivables to be collectible.

#### F. Pledges Receivable

Pledges receivable that are expected to be collected within one year are recorded at their net realizable value. Pledges that are expected to be collected in future years are recorded at present value of the amounts to be collected. No allowance for uncollectible amounts is considered necessary as of June 30, 2019 and 2018, since management expects all receivables to be collectible.

#### G. Inventory

The Organization estimates the year-end thrift store inventories based on the average of the last month's and two subsequent months' sales.

Food pantry inventory at year-end has been recorded at a combination of both published food bank rates and cost purchases based on yearly activity of both donated and purchased food. The Organization evaluates this for obsolescence monthly as that is the approximate timing for the inventory to turn over.

#### **Note 1: Summary of Significant Accounting Policies (Continued)**

#### H. Property and Equipment

The Organization capitalizes all asset additions over \$3,000. Purchased property and equipment is recorded at cost. Contributed property and equipment is recorded at fair market value at the date of donation. Depreciation and amortization are computed on the straight-line method over the estimated useful life of the respective asset. Total depreciation expense was \$345,244 and \$357,398 for the years ended June 30, 2019 and 2018, respectively.

Estimated economic useful lives are as follows:

|                            | Useful Lives in |
|----------------------------|-----------------|
| Asset                      | Years           |
| Buildings and Improvements | 10 - 40         |
| Equipment and Fixtures     | 5 - 7           |

#### I. Deferred Financing Costs

Deferred financing costs consist of issuance costs related to tax-exempt bonds and notes payable. These costs are being amortized on the straight-line method over the term of the bond or note. These costs are presented net with the related long-term debt (Note 2). Deferred financing cost interest expense was \$14,082 and \$17,361 for the years ended June 30, 2019 and 2018, respectively.

#### J. Expense Allocation

The costs of providing various programs have been summarized on a functional basis. Expenses which are not directly identifiable by program or supporting services are allocated based on estimates by management.

#### K. Income Taxes

The Organization is tax-exempt under Section 501(c)(3) of the Internal Revenue Code, and is not considered a private foundation. The Organization is subject to income tax on any unrelated business, including net rental income.

The Organization has evaluated for uncertain tax positions, and management has determined there are no uncertain tax positions as of June 30, 2019 and 2018.

#### L. Revenue Recognition

Grants are recorded when awarded by the grantor and are considered to be available for unrestricted use unless specifically restricted by the donor. Government grants are earned when services are provided by the Organization. Contributions are recorded as revenue when received.

Donated materials sold in thrift stores and sold to stores that will recycle various items are recorded as store sales and recycling revenue, respectively, when those items are sold, as this value is determined to be equivalent to the fair value at the date of donation. Donated food is recorded when received at \$1.65 per pound and expensed at \$1.65 per pound when distributed for the year ended June 30, 2019. Donated food was recorded at \$1.75 per pound and expensed at \$1.75 per pound for the year ended June 30, 2018.

Donated property and equipment are reported as unrestricted support unless explicit donor stipulations specify how donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how those long-lived assets must be maintained, the Organization reports expirations or donor restrictions when the donated or acquired long-lived assets are placed in service.

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### M. Advertising Costs

Advertising costs are expensed as incurred. Advertising expenses were \$117,493 and \$121,974 for the years ended June 30, 2019 and 2018, respectively.

#### N. New Accounting Pronouncements

In May 2014, the FASB issued Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (ASU 2014-09) as a new Topic, Accounting Standards Codification *Topic 606*. The amendments are intended to provide a more robust framework for addressing revenue issues, improve comparability of revenue recognition practices and improve disclosure requirements. In August 2015, the FASB issued ASU No. 2015-14, *Revenue from Contracts with Customers: Deferral of the Effective Date*, which deferred the effective date of ASU 2014-09. This ASU is effective for annual reporting periods beginning after December 15, 2019, and shall be applied using either a full retrospective or modified retrospective approach. Early adoption is permitted. The new guidance is effective for the Organization in fiscal year 2020. The Organization is currently evaluating the impact on the results of operations, financial condition and cash flows and has not determined the impact on its financial statements at this time.

In March 2016, the FASB issued ASU No. 2016-02, *Leases*, as a new topic, Accounting Standards Codification 842. The objective of ASU No. 2016-02 is to increase transparency and comparability among organizations by reorganizing lease assets and lease liabilities on the statement of financial position and disclosing key information about leasing arrangements. ASU No. 2016-02 is effective for annual reporting periods beginning after December 15, 2019, and shall be applied using either a full retrospective or modified retrospective approach. Early adoption is permitted. The new guidance is effective for the Organization in fiscal year 2022. The Organization is currently evaluating the impact on the results of operations, financial condition and cash flows and has not determined the impact on its financial statements at this time.

#### O. Subsequent Events

In preparing these financial statements the Organization has evaluated events and transactions for potential recognition or disclosure through October 24, 2019, the date the financial statements were available to be issued.

#### Note 2: Long-term Debt

#### **Tax-Exempt Bond - MidWest One Bank**

On December 29, 2015, the Organization entered into a tax-exempt bond issued by the City of North Branch, Minnesota for the purchase of property and the refinance and consolidation of other property debts. The bond consists of three revenue notes: \$1,869,789 2015A revenue note used to finance property and construction of a new thrift store on that property in North Branch, Minnesota; \$216,600 2015B revenue note to refinance that portion of the St. Croix Falls Mall building that is leased out; and \$1,587,979 2015C revenue note used to refinance and consolidate mortgages on properties in North Branch (regional office), Nessel (shelter), and the remaining portion of the St. Croix Falls Mall.

The 2015A revenue note matures on December 29, 2035 and has principal payments of \$10,745 starting in January 2017 and continuing for the life of the note, or until paid off. The Organization is drawing against the 2015A revenue note as needed. Interest on the 2015A revenue note begins at 2.97% but is adjusted every 60th month based on a formula including the then current five-year U.S. Treasury Constant Maturity rate. The 2015B revenue note matures on September 29, 2018 and has fixed principal and interest payments of \$6,968 over the life of the note. Interest on the 2015B revenue note is fixed at 4.20%. This note was paid off on its maturity date. The 2015C revenue note matures on December 29, 2035 and has principal payments of \$9,815 starting in October 2018 and continuing for the life of the note. Interest on the 2015C revenue note begins at 2.97% but is adjusted every 60th month based on a formula including the then current five-year U.S. Treasury Constant Maturity rate.

#### **Special Assessments**

In 2008, special assessments for the City of Cambridge were placed into service, with a total assessment of \$32,287, which is payable in semi-annual payments of \$2,085 at 4.94% over 10 years. Assessments are secured by related real estate. Special assessments were paid off during the year ended June 30, 2018.

#### Note 2: Notes and Bonds Payable (Continued)

#### **Tax-Exempt Bond - Wells Fargo**

A 17-year tax-exempt bond issued by the Minnesota Agricultural and Economic Development Board was entered into on June 1, 2012. The bond was issued to finance the purchase of property and refinance other property debts. The Organization has obtained a fixed payment interest rate swap agreement. The bond and related interest rate swap agreement require monthly payments of interest and principal. Principal payments are \$10,500 and increase annually by \$500 per month. Interest is being paid at 2.24% per month. The swap agreement has a termination date of July 1, 2022. The bond is secured by property located in Cambridge (food shelf, offices), Forest Lake, Rush City, Hinckley, North Branch, Onamia, Pine City, and Princeton.

#### **Tax-Exempt Bond - Woodlands National Bank**

A 20-year tax-exempt bond issued by the City of Cambridge, Minnesota, was entered into on June 16, 2006. The bond was issued to finance the purchase of property and refinance other property debts. The bond specifies 240 monthly payments of \$7,492 including interest at 1.79%. The bond is secured by property located in Cambridge (thrift store), Isanti, Mora, and Wyoming.

#### Note Payable - Stearns Bank

A three-year note payable financed through a bank was entered into on April 21, 2017. The note was issued to finance the purchase of a vehicle. The note specifies monthly payments of \$392, including interest at 5.49%. The note is secured by the related vehicle.

Long-term debt consisted of the following at June 30, 2019 and 2018:

|  | 2019         | 2018         |
|--|--------------|--------------|
| Tax-exempt Bond - Wells Fargo and SWAP Interest Rate | \$ 1,792,897 | \$ 1,941,160 |
| Tax-exempt Bond - Woodlands                          | 581,710      | 666,885      |
| Note Payable - Stearns Bank                          | 3,802        | 8,136        |
| Tax-exempt Bond 2015A - MidWest One                  | 1,677,489    | 1,755,325    |
| Tax-exempt Bond 2015B - MidWest One                  | -            | 20,782       |
| Tax-exempt Bond 2015C - MidWest One                  | 1,533,546_   | 1,586,669    |
| Total Long-term Debt                                 | 5,589,444    | 5,978,957    |
| Less: deferred financing costs (Note 1J)             | (168,396)    | (182,478)    |
| Less: current portion of long-term debt              | (389,730)    | (383,034)    |
|  |              |              |
| Net Long-term Debt                                   | \$ 5,031,318 | \$ 5,413,445 |

#### Note 2: Notes and Bonds Payable (Continued)

Future maturities of long-term debt are as follows:

| Period Ended | Deferred      |                 |              |  |  |
|--------------|---------------|-----------------|--------------|--|--|
| June 30,     | _Total Amount | Financing Costs | Net Amount   |  |  |
| 2020         | \$ 403,382    | \$ (13,652)     | \$ 389,730   |  |  |
| 2021         | 411,734       | (13,652)        | 398,082      |  |  |
| 2022         | 423,710       | (13,652)        | 410,058      |  |  |
| 2023         | 435,769       | (13,652)        | 422,117      |  |  |
| 2024         | 448,052       | (13,652)        | 434,400      |  |  |
| Thereafter   | 3,466,797     | (100,136)       | 3,366,661    |  |  |
| Total        | \$ 5,589,444  | \$ (168,396)    | \$ 5,421,048 |  |  |

#### **Note 3: Net Assets with Donor Restrictions**

Net assets with donor restrictions consist of the following as of June 30, 2019 and 2018:

|  | 2019          | <br>2018     |
|--|---------------|--------------|
| Agency - Strategic Planning Grant      | \$<br>40,000  | \$<br>_      |
| Mardag Foundation                      | 25,000        | -            |
| Refuge Network                         | 10,000        | 10,000       |
| Endowment - Organizational Advancement | <br>50,000    | 50,000       |
|  | <br>_         | _            |
| Total                                  | \$<br>125,000 | \$<br>60,000 |

The Organization has received \$50,000 in restricted funding from donors to be kept in perpetuity for the advancement of the Organization's mission, vision, and values. The earnings may be used for program operations.

The board of directors has interpreted the Minnesota Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gifts as of the gift date of the donor-restricted endowment fund absent explicit donor stipulations to the contrary.

The funds are being held at a bank until the board develops and approves resolutions regarding an investment policy and the minimum fund levels required before earnings may be distributed. These amounts are held for long-term purposes and therefore, they are not considered current assets.

#### Note 4: Endowment Fund

The Organization holds a certain fund in net assets with donor restrictions there were received from donors with a restriction designation and are to be held in perpetuity with the income and related investments gains to be used for purposes as determined by the Board of Directors.

As required by GAAP, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor imposed restrictions.

#### Interpretation of Relevant Law

The Board of Directors of the Organization has interpreted the Minnesota Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as net assets with donor restriction (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor restricted endowment fund that is not classified in net assets with donor restrictions is classified as net assets without donor restriction, those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor restricted endowment funds.

- 1. The duration and preservation of the fund.
- 2. The purposes of the Organization and the donor restricted endowment fund.
- 3. General economic conditions.
- 4. The possible effect of inflation and deflation.
- 5. The expected total return from income and the appreciation of investments.
- 6. Other resources of the Organization.
- 7. The investment policies of the Organization.

#### **Endowment Composition**

Endowment net asset compositions by type of fund as of June 30, 2019 and 2018 consisted of net assets with donor restrictions of \$50,000 and \$50,000, respectively. There were no board designated endowment funds at year-end.

#### Strategies Employed for Achieving Objectives

To satisfy its long term rate of return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends).

#### Spending Policy and How the Investment Objectives Relate to Spending Policy

The Organization does not have a formal spending policy relating to endowments, but the board does review the fund periodically, and the finance committee does approve distributions from the endowment funds.

#### **Note 5: Pension Plan**

The Organization offers a 401(k) plan for its employees. Eligible employees are allowed to make salary reduction contributions and the Organization matches those contributions up to 2% of compensation. The Organization contributed \$33,490 and \$29,535 for the years ended June 30, 2019 and 2018, respectively.

#### Note 6: Leases

The Organization has three building leases and numerous copier leases at various locations that expire at various times through 2021. Rental expense was \$171,966 and \$140,434 for the years ended June 30, 2019 and 2018, respectively.

#### A. Operating Leases

The future rental commitments for operating leases are as follows for the years ending June 30:

| Period Ended | Amount     |
|--------------|------------|
| 2020         | \$ 176,124 |
| 2021         | 138,363    |
| 2022         | 34,500     |
| Total        | \$ 348,987 |

#### **B.** Capital Leases

The Organization leases computers and laptops under capital lease agreements expiring in various years through 2022. The assets and liabilities under capital leases are recorded at the lower of the present value of the minimum lease payments or the fair value of the assets. The assets are amortized over the lower of their related lease terms or their estimated productive lives. Interest rates on capitalized leases vary from 0.0 percent to 10.0 percent and are imputed based on the lower of the Organization's incremental borrowing rate at the inception of each lease or the lessor's implicit rate of return.

The future rental commitments for capital leases are as follows for the years ending June 30:

| Period EndedJune 30, | Amount            |
|----------------------|-------------------|
| 2020                 | \$ 38,703         |
| 2021                 | 38,703            |
| 2022                 | 31,905            |
| Subtotal             | 109,311           |
| Less: interest       | (8,267)           |
| Total                | <u>\$ 101,044</u> |

#### Note 7: Liquidity and Availability of Resources

The Organization's board of directors has approved and monitors a comprehensive set of policies which govern the responsibilities and limitations of financial management. In turn, management routinely monitors liquidity and cash reserves which fund operations and program service delivery in accordance with these board established policies. Additionally, liquidity measures are tracked and provided to the board of directors as part of its regular reporting cycle and to funders as requested.

Liquid financial assets available for general expenditure (that is without donor restriction or organizational designation which limit their use) within one year of the date of the statement of financial position include the following:

- Advancements from the line of credit when liquidity falls below the ability to meet financial obligations due within 30 days.
- Payments to the line of credit occur when liquidity rises above the ability to meet financial obligations due within 60-90 days.

The Organization's liquid financial assets available to meet cash needs for general expenditures within one year are summarized as follows:

| Financial Assets, June 30   |               |
|---|---------------|
| Cash and cash equivalents   | \$<br>563,641 |
| Accounts receivable   | 159,378       |
| Cash held for restricted purposes                                       | 50,000        |
| Total Financial Assets  | <br>773,019   |
| Less Those Unavailable for General Expenditure Within One Year, Due to: |               |
| Donor restrictions  | <br>(125,000) |
| Financial Assets Available to Meet Cash Needs                           |               |
| for General Expenditures Within One Year                                | \$<br>648,019 |

### OTHER REPORTS



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Family Pathways North Branch, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of the Family Pathways and (the Organization) which comprise the consolidated statement of financial position as of and for the year ended June 30, 2019 and the related consolidated statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 24, 2019.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

ABDO, EICK & MEYERS, LLP Minneapolis, Minnesota October 24, 2019

Oldo Eich & Mayro, LLP

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#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors Family Pathways North Branch, Minnesota

#### Report on Compliance for Each Major Federal Program

We have audited Family Pathways' (the Organization), (a Minnesota not-for-profit corporation), compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2019. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, contracts, and terms and conditions of its federal awards applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

#### Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

#### **Report on Internal Control over Compliance**

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

ABDO, EICK & MEYERS, LLP Minneapolis, Minnesota October 24, 2019

Oldo Eich & Mayers, LLP

People + Process -Going Beyond the Numbers

#### Family Pathways Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2019

| Federal Grantor/Program or Cluster Title   | Pass-Through Agency                   | Pass-Through Identifying Number  | Federal CFDA<br>Number                | Federal<br>Expenditure |    |
|--|---------------------------------------|--|---------------------------------------|------------------------|----|
| U.S Department of Agriculture<br>Emergency Food Assistance Program<br>(Non-Cash Award)     | Second Harvest<br>Heartland           | 99778; GRK%144570<br>Total for Dep   | 10.569<br>artment of Agriculture      | \$ 581,36<br>581,36    |    |
| U.S Department of Justice<br>Crime Victim Assistance                                       | Minnesota Department of Public Safety | A-CVS-2018-FAMPATH- 00100,<br>50560 Total for I  | 3-<br>16.575<br>Department of Justice | 283,99                 |    |
| U.S Department of Health and Human Service Special Programs for the Aging - Title IIIB and |                                       | 315-18-003B-011<br>315-18-003E-009<br>315-19-003B-011<br>315-19-003E-009<br>Total for Department of Health | 93.044<br>and Human Services          | 148,87                 |    |
|  |                                       | Total Expenditur   | es of Federal Awards                  | \$ 1,014,23            | 30 |

## Family Pathways Notes to the Schedule of Expenditures of Federal Awards June 30, 2019 and 2018

#### **Note 1: Basis of Presentation**

The accompanying schedule of expenditures of federal awards includes the Federal grant activity of the Organization and is presented on the accrual basis of accounting. The information in the Schedule is presented in accordance with the requirement of the Uniform Guidance, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### **Note 2: Indirect Cost Rate**

During the year ended June 30, 2019, the Organization did not elect to use the 10% de minimis indirect cost rate.

#### **Note 3: Award Reconciliation**

| Total Expenditures of Federal Awards         | \$<br>1,014,230 |
|--|-----------------|
| Less: TEFAP included in Contributions - Food | (581,364)       |
| Add: State Awards                            | 519,628         |
|  | <br>            |
| Total Grants per Statement of Activities     | \$<br>952,494   |

#### Family Pathways

#### Schedule of Findings and Questioned Costs For the Year Ended June 30, 2019

#### Section I - Summary of Auditor's Results

| Financial Statements:  |     |            |
|--|-----|------------|
| Type of auditor's report issued:   | l   | Unmodified |
| Internal control over financial reporting:                                       |     |            |
| Material weaknesses identified?  |     | No         |
| Significant deficiencies identified not considered to be material weaknesses?    | Non | e Reported |
| Noncompliance material to financial statements noted?                            |     | No         |
| Federal Awards:  |     |            |
| Internal control over major programs:  |     |            |
| Material weaknesses identified?  |     | No         |
| Significant deficiencies identified not considered to be material weaknesses     |     | No         |
| Type of auditor's report issued on compliance for major federal programs:        | ľ   | Unmodified |
| Any audit findings disclosed that are required to be reported in accordance with | ,   | ommodined  |
| 2 CFR 200.516(a) of the Uniform Guidance?  |     | No         |
| 2 of 1 200.0 fo(a) of the official calculation.                                  |     | 140        |
|  | Ţ   | Federal    |
|  |     | CFDA       |
| Identification of Major Federal Programs:  |     | Number     |
| Emergency Food Assistance Program  |     | 10.569     |
|  |     |            |
| Dollar threshold used to distinguish between Type A and Type B Programs:         | \$  | 750,000    |
| Auditor qualified on law risk auditor pursuant to the Haifeyer Cuidener          |     | NI-        |
| Auditee qualified as low-risk auditee pursuant to the Uniform Guidance           |     | No         |

#### **Section II - Findings - Financial Statement Audit**

There are no significant deficiencies, material weaknesses, or instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

#### Section III - Findings and Questioned Costs - Major Federal Award Programs Audit

There are no significant deficiencies, material weaknesses, or instances of material noncompliance including questioned costs that are required to be reported in accordance with the Uniform Guidance.

#### Other Issues

A Corrective Action Plan is not required because there were no current year findings required to be reported in accordance with 2 CFR 200.516(a) of the Uniform Guidance.